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CHANGES IN DIFFERENTIALS

The Organization frequently receives communications from overseas personnel,

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commenting on reductions in foreign post differen-Communications have at times contained statements that such reductions represent a "breach of faith" inasmuch as the individual accepted employment at a particular post for a definite amount of total compensation.

Personnel who accept foreign assignments are advised) In the course of preparation and processing therefor, of the nature (and basis for determining the amounts) not only of of post differentials retes and all allowances and the further informed of

+Limportant fact/ that differentials and allowances are subject remember this to periodic revision. Failure to recall such advice may be the cause for taking exception to future changes in allowances. Accordingly, personnel are again reminded that:

> The differential is considered to be a bonus in the form of additional compensation for service at a less desirable post, and as such it is subject to income tax.

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

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- 2. Differentials are calculated upon criteria prescribed by statutes and executive order, which provide that a differential may be authorized when, and only when, living conditions at a post differ substantially from living conditions in our country; particularly when a post imposes extrordinarily difficult living conditions, excessive physical hardships, or notably unhealthful conditions.
- 3. All foreign assignments are expected to involve some difference in living conditions in comparison with those in our country. Only when this difference develops hardship to a predetermined minimum is a place.

 10% differential warranted. Successively greater degrees of difference result in differentials of places.

 15%, 20%, and 25%.
- 4. Differentials are a recruitment and retention incentive to personnel who are willing to accept assignments involving unusual hardships. Nevertheless, reviews must be undertaken periodically to determine the need for continuance. The order requiring such re-examination of differentials required a review at least annually of the places

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prescribed with a view to making such changes as will insure that the payment of additional compensation charle continues only during the continuance conditions justifying such payment and shall not in any instance exceed the amount justified.

5. Differential rates are accordingly revised when periodic reviews disclose changes in living conditions. Reviews may disclose a gradual improvement at a post, yet the current degree of improvement not sufficient to warrant an immediate decrease in the differential. Likewing an accumulation of gradual improvements noted by succeeding reviews may be the basis for a decrease at a later date. Such a decrease could become effective while an individual is en route to the post or shortly after arrival.

It is believed a better understanding of the purpose and basis for determining foreign post differentials will be of mutual benefit at all concerned.

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